

Honey Grove Elementary School



Student Handbook and
Code of Conduct
2016- 2017

Dear Honey Grove Families,

Welcome to the 2016- 2017 school year with Honey Grove Elementary School. It is our goal to provide a safe, positive, nurturing, and rigorous learning environment in which all students can be academically and socially successful. One of the key ingredients to student success is communication between home, community and school. I encourage you to contact me or your child's teacher with questions, concerns, comments, or suggestions.

This Student Handbook and Code of Conduct is the first step in maintaining successful communication between home and school. In it you will find school procedures, policies, expectations, as well as other helpful information for you and your student. At the time of publication, the Student Handbook and Code of Conduct is in alignment with Local and Legal School Board Policies of Honey Grove I.S.D. However, from time to time, the school board will amend or adopt policy, which will supersede any found in the handbook.

I am looking forward to a wonderful year, and I encourage you to contact me if I may be of assistance.

C.C. "Mitzi" Sherwood
Principal

Honey Grove Independent School District
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Todd Morrison, Superintendent of Schools
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The Honey Grove Independent School District does not discriminate on the basis of race, religion, color, national origin, gender, or handicapping condition in providing educational services. Todd Morrison has been designated to coordinate compliance with the nondiscrimination requirements of Title IX and requirements of Section 504 of the Rehabilitation Act.

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HONEY GROVE ELEMENTARY FACULTY AND STAFF

Staff Member	Position
Allen, Bertha	Cafeteria
Banker, Paige	Technology Teacher
Barnes, Rhonda	Teaching Assistant
Bowie, Ben	Custodian/Mail Courier
Bowles, Rob	Custodian
Bryant, Sabrina	Third Grade ELA Teacher
Carter, Dendy	Teaching Assistant
Charles, Jennifer	Kindergarten Teacher
Decker, Tana	Pre-K Teacher
Donovan, Laurie	Fifth Grade Math Teacher
Flowers, Alexis	Second Grade Teacher
Flowers, John	Teaching Assistant
Foote, Britta	Grades 3-5 Science Teacher
Fore, Amanda	Fourth Grade Math Teacher
Free, Gerald	Custodian
Henry, Misty	First Grade Teacher
Herring, Sandy	Third Grade Math Teacher
Jabai, Dorine	First Grade Teacher
Joyce, Jackie	Teaching Assistant
Lornson, Regina	Secretary
Mallicote, Kristen	Second Grade Teacher
McQuay, Sharon	Teaching Assistant
Morrison, Charlie	Custodian
Oats, Margo	Food and Nutrition Department

Odom, Ashley	Kindergarten Teacher
Neilson, Amy	Grades 3-8 Math Specialist
Price, Beth	Teaching Assistant
Rubio, Sandra	ESL, Dyslexia Teacher
Scott, Lyn	Counselor
C.C. "Mitzi" Sherwood	Principal
Stroud, Joy, R.N.	District Nurse
Tindel, Morgan	SPED Teacher
Walker, Carla	Fourth Grade ELA Teacher
Weaver, Jennifer	Fifth Grade ELA Teacher
West, Richard	Physical Education Teacher
Wilson, Jerry	Custodian
Wishard, Clara	Cafeteria
Wolfe, Rebecca	Teaching Assistant
Yanez, Michelle	Cafeteria

Our Mission is to empower students to discover their purpose, shape their character, and embrace the power of knowledge.

Our Vision is to develop positive relationships within our school community in order to meet the needs of our students.

IMPORTANT INFORMATION FOR PARENTS AND STUDENTS

Topics in this section of the handbook contain important information on academics, school activities, and school operations and requirements. Take a moment with your child to become familiar with the various issues addressed in this section. Should you be unable to find the information on a particular topic, please contact our school secretary at 903-378-2264.

Asbestos

An asbestos management plan has been developed for school and has been approved by the Texas Department of Health. J.W. Caraway is the Asbestos Coordinator for the Honey Grove Independent School District.

Attendance

Compulsory Attendance

Regular school attendance is essential for a student to make the most of his or her education; to benefit from teacher-led and school activities, to build each day's learning on the previous day's, and to grow as an individual. Absences from class may result in serious disruption of a student's mastery of the instructional materials; therefore, the student and parent should make every effort to avoid unnecessary absences. Two state laws- one dealing with compulsory attendance, the other with attendance for course credit- are of special interest to students and parents.

State law requires that a student between the ages of six and 18 are required to attend school. **Even though pre-kindergarten and kindergarten enrollment is not required by the state, once a student is enrolled in school, the compulsory attendance laws apply.** State law also requires attendance in an accelerated reading instruction program when kindergarten, first or second grade students are assigned to such a program. Parents will be notified in writing if their child is assigned to an accelerated reading instruction program as a result of a diagnostic reading instrument. A student in grades 3-8 will be required to attend any assigned accelerated instruction program, which may occur before or after school or during the summer, if the student does not meet the passing standards on the state assessment for his or her grade level and applicable subject area.

Students must be present at school by 9:50 in order to be counted present for purposes of reporting attendance. After 9:50 a.m., a student is counted absent.

Exemptions to Compulsory Attendance

State law allows exemptions to the compulsory attendance requirements for several types of absences if the student makes up all work. These include the following activities and events:

- Medical or dental appointments (please send note from provider)
- Required Court or legal proceedings
- Religious Holy Day Observance

When a student is absent, parents should call the school offices at (903) 378-2264, ext. 199 as soon as possible to report the absence. Parents may also email rrlornson@honeygroveisd.net. Parents will receive an automated phone call from the school. If the student has been to the doctor, please bring the doctor's note for the absence.

Failure to comply with Compulsory Attendance

School employees must investigate and report violations of the state compulsory attendance law. A student absent without permission from school; from any class; from required special programs, such as additional special instruction, termed "accelerated instruction" by the state; or from required tutorials will be considered in violation of the compulsory attendance law and subject to disciplinary action.

When a student between ages 6 and 19 incurs unexcused absences for three or more days or parts of days within a four-week period, the school will send a notice to the student's parent, as required by law, to remind the parent that

it is the parent's duty to monitor his or her child's attendance and to require the student to come to school. The notice will also inform the parent that the district will initiate truancy prevention measures and request a conference between school administrators and the parent. These measures will include a behavior improvement plan, school-based community service, or referrals to either in-school or out-of-school counseling or other social services. Any other measures considered appropriate by the district will also be initiated.

A court of law may also impose penalties against a student's parent if a school-aged student is deliberately not attending school. A complaint against the parent may be filed in court if the student is absent without excuse from school on ten or more days or parts of days within a six-month period in the same school year.

If a student ages 12–18 incurs unexcused absences on ten or more days or parts of days within a six-month period in the same school year, the district, in most circumstances, will refer the student to truancy court.

[See policy FEA(LEGAL).]

All absences, whether excused or unexcused, must be considered in determining whether a student has attended the required percentage of days. In determining whether there were extenuating circumstances for the absences, the attendance committee will use the following guidelines:

- If makeup work is completed, absences for the reasons listed above at **Exemptions to Compulsory Attendance** will be considered extenuating circumstances for purposes of attendance for credit or the award of a final grade.
- A transfer or migrant student begins to accumulate absences only after he or she has enrolled in the district.
- In reaching a decision about a student's absences, the committee will attempt to ensure that it is in the best interest of the student.
- The committee will consider the acceptability and authenticity of documented reasons for the student's absences.
- The committee will consider whether the absences were for reasons over which the student or the student's parent could exercise any control.
- The committee will consider the extent to which the student has completed all assignments, mastered the essential knowledge and skills, and maintained passing grades in the course or subject.
- The student or parent will be given an opportunity to present any information to the committee about the absences and to talk about ways to earn or regain credit or a final grade.

The student or parent may appeal the committee's decision to the board by following policy FNG(LOCAL).

Behavioral Expectations

Students of Honey Grove Elementary demonstrate respect in everything they do. Each student is expected to:

- Demonstrate courtesy, even when others do not.
- Behave in a responsible manner, always exercising self-discipline.
- Attend all classes, regularly and on time.
- Prepare for each class; take appropriate materials and assignments to class.
- Meet district and campus standards of grooming and dress.
- Obey all campus and classroom rules.
- Respect the rights and privileges of students, teachers, and other district staff and volunteers.
- Respect the property of others, including district property and facilities.
- Cooperate with and assist the school staff in maintaining safety, order, and discipline.

- Adhere to the requirements of the Student Code of Conduct.

Inappropriate Behavior

Students engaging in the following behaviors may be referred immediately to the principal:

- Cheating or copying the work of another student
- Leaving school grounds without permission
- Making obscene gestures toward others
- Using foul language
- Insubordination
- Disrespect toward teachers or school employees
- Playing with fire, matches, or committing arson
- Fighting
- Violation of School Bus Procedures
- Theft
- Bullying
- Harassment
- Participating in illegal behavior
- Vandalism or damaging property
- Extreme disruption of the learning environment
- Possession of alcohol, drugs, tobacco products
- Possession of any kind of weapon

For more information on student conduct and responsibilities, see Honey Grove ISD Board Policy Fn (L) and FNC(L).

Consequences for Inappropriate Behavior

A student who is sent to the principal's office may receive one or more of the following consequences:

- Warning, oral or written
- Cooling off time
- Temporary confiscation of items that disrupt the educational process
- Behavior contract
- Counseling by teacher, counselor, or administrator
- Parent teacher conference
- Detention (lunch, recess, morning, or afternoon)
- In School Suspension
- Out of School Suspension, not in excess of three days
- Assignment of school duties/community service
- Withdrawal of privileges, such as participation in extracurricular activities, field trips, or membership in school sponsored clubs or organizations.
- Withdrawal or restriction of school bus privileges
- Placement in Disciplinary Alternative Education Placement Center in compliance with local board policy and Chapter 37 of the Texas Education Code
- Expulsion to a Juvenile Justice Alternative Education Placement Center if available or Expulsion from school (for students age 10 and above) and in compliance with local board policy and chapter 37 of the Texas Education Code.
- Referral to an outside agency or legal authority for criminal prosecution in addition to disciplinary measures imposed by the district for students age 10 and above.
- Other strategies and consequences as determined by school officials and in compliance with local board policy and Chapter 37 of the Texas Education code.

Formal Removal of a Student

A teacher may remove any student from class for serious class disruption or repeated class disruptions. A student may be removed from the campus if there exists a compelling reason for doing so. Reasons include, but are not limited to:

- Under the influence of drugs or alcohol
- Suffering from a condition that threatens his or her welfare, the welfare of others, property, or the efficiency of the school.

Students removed from a class or campus may be required to serve In School Suspension, be suspended from school for a maximum of three days, or go to the Disciplinary Alternative Educational Program.

Bullying

Bullying occurs when a student or group of students directs written or verbal expressions, expression through electronic methods, or physical conduct against another student on school property, at a school-sponsored or – related activity, or in a district operated vehicle, and the behavior;

- Results in harm to the student or the student’s property,
- Places a student in reasonable fear of physical harm or of damage to the student’s property, or
- Is so severe, persistent, and pervasive that it creates an intimidating, threatening, or abusive educational environment.

This conduct is considered bullying if it exploits an imbalance of power between the student perpetrator(s) and the student victim and if it interferes with a student’s education or substantially disrupts the operation of the school.

Bullying is prohibited by the district and could include hazing, threats, taunting, teasing, confinement, assault, demands for money, destruction of property, theft of valued possessions, name-calling, rumor-spreading, or ostracism. In some cases, bullying can occur through electronic methods, called “cyber bullying.”

If a student believes that he or she has experienced bullying or has witnessed bullying of another student, it is important for the student or parent to notify a teacher, counselor, principal, or another district employee as soon as possible to obtain assistance and intervention. The administration will investigate any allegations of bullying or other related misconduct.

If the results of an investigation indicate that bullying has occurred, the administration will take appropriate disciplinary action. Disciplinary or other action may be taken even if the conduct did not rise to the level of bullying. The district will also contact the parents of the victim and of the student who was found to have engaged in the bullying. Available counseling options will be provided to these individuals, as well as to any students who have been identified as witnesses to the bullying.

Any retaliation against a student who reports an incident of bullying is prohibited.

The principal may, in response to an identified case of bullying, decide to transfer a student found to have engaged in bullying to another classroom at the campus. In consideration with the student’s parent, the student may also be transferred to another campus in the district. The parent of a student who has been determined by the district to be a victim of bullying may request that his or her child be transferred to another classroom or campus within the district. A student or parent who is dissatisfied with the outcome of an investigation may appeal through policy FNG (Local).

The board has established policies and procedures to prohibit bullying and to respond to reports of bullying. [See FFI (LOCAL).]

Bus Transportation

School bus transportation is available for many students living greater than two miles from the school or on a designated hazardous route. School bus safety is of paramount concern, and drivers may take necessary measures in order to ensure that it occurs. The opportunity to ride a bus to and from school is a privilege and not a right. This privilege can be revoked for the failure to follow a bus driver’s direction or any of the school bus rules.

Cafeteria Services

The Honey Grove I.S.D. Food and Nutrition Department strives to serve good, healthy meals that are enjoyable to children. The menu, though subject to change without notice, is sent home monthly and available online at www.honeygroveisd.net. Information regarding the qualification for free or reduced-priced meals is available in the school office. Students will not be allowed to charge any items. Those who do not have money in hand or on their account will be served an alternative meal. Snacks and ice cream are sometimes available for purchase. If you do not want your child to purchase these items, please contact the Food and Nutrition Department.

*Please refer to “Visitation” for additional information about visitors to the cafeteria.

Telecommunications Devices, Cell Phones, and other Electronic Devices

Because cell phones are not specifically prohibited on school property, there are guidelines that students who possess them must follow:

- Cell phones should be turned off and put away during the school day. Students may use these devices only under the expressed permission and supervision of the principal or the classroom instructor.
- For the safety of the students and staff, no ear phones, Bluetooth’s, or any obstruction to the ears may be worn in the hallways during the school day without medical cause.
- A student who uses a telecommunications device, cell phone, or other electronic device in violation of this policy (during the school day) shall have the device confiscated.
- Teachers may have specific policies or guidelines within classrooms regarding cell phones.

Education Code Title 2, Sec. 37.082. (a) The board of trustees of a school district may adopt a policy prohibiting a student from possessing a paging device while on school property or while attending a school-sponsored or school-related activity on or off school property. The policy may establish disciplinary measures to be imposed for violation of the prohibition and may provide for confiscation of the paging device.

... (c) In this section, "paging device" means a telecommunications device that emits an audible signal, vibrates, displays a message, or otherwise summons or delivers a communication to the possessor.

Students who bring phones to school should understand that the school is not responsible for lost or stolen items and will not investigate the loss or theft thereof.

Dismissal

Students are dismissed at 3:15 each day. Students who walk or ride a bike will be given route instructions. Students who are bus riders will be loaded on the bus with teacher supervision. Students who are picked up will be supervised by teachers to ensure that they are picked up by an authorized person. Students in Pre-K may be picked up on the South Side of the building. All other students are picked up on the east side of the building in a single file line beside the curb. Drivers who do not follow protocol for pick up procedures may be subject to police intervention. Drivers should not exceed speeds of 10 miles per hour while on school property. Use of cell phones while driving is prohibited in school zones. All students should be off school property by 3:30.

If dismissal procedures for the student are to change, a note should be sent with the student informing the school of such changes. Please try to avoid calling the school to change procedures for dismissal.

Dress Code

The district's dress code is established to teach grooming and hygiene, prevent disruption and minimize safety hazards. Students and parents may determine a student's personal dress and grooming standards, provided that they comply with the following:

- Sleeveless shirts must be a minimum of 2" wide on the shoulder or must be worn over a regulation shirt. Bare backs are not acceptable
- Clothing must not be transparent. Undergarments must not be visible.
- Attire displaying inappropriate messages, including, but not limited to pornographic ideas, obscene gestures, inappropriate language, drugs, tobacco, alcohol, inflammatory or inappropriate innuendo may not be worn. Attire may not be gang related or have gang signs or colors for the purpose of association with gang or gang related activity.
- Shorts and skirts should reach the tips of the student's fingers or longer when standing with arms by their side.
- Shoes must be worn. Shoes may not have wheels.
- Pants and shorts will be worn at the natural waist. Tops must cover the waistline. The torso must be covered at all times in the standing and sitting position.
- Pajama bottoms and tops are not permitted. House shoes are not permitted.
- Hats, caps, wave caps, headbands, bandanas, or rollers may not be worn. Girls may wear decorative scarves, headbands and ribbons; however, they may not wear sweatbands or head coverings.
- Male students may wear a maximum of one small earring stud per ear.
- No spiked earrings, plugs, or lobular inner loops are permitted.
- Sunglasses may not be worn without permission from the Principal.
- Students may not dye their hair unnatural colors nor have a hairstyle that impedes or disrupts the learning process.

Any clothing or grooming that in the Principal's judgment may reasonably be expected to cause disruption of or interference with normal school operations is prohibited. Failure to comply with the dress code will result in disciplinary action.

Electronic Devices and Toys

Students should not bring electronic games, MP3 players, CD Players, cameras, games, toys, or trading cards to school without expressed permission from a teacher. A teacher giving permission for such articles will also provide for appropriate use. The school is not responsible for nor will it investigate the loss or theft of such items.

Emergency Management Procedures

In the event of an emergency, the school personnel have been trained to follow the procedures. Students, guests, and parents on campus during an emergency must follow the instructions of the teachers and administrators. There are procedures in place for many of the types of emergencies or crises that may arise. These procedures are periodically reviewed with teachers and shared with students when appropriate or necessary.

Enrollment

In order for a student to be enrolled in Honey Grove Elementary School, the following requirements must be met:

1. Registration: To enroll a student, the parent, legal guardian, or person showing evidence of legal responsibility must accompany the student to school to complete the registration packet.
2. Transfer: A student living outside the Honey Grove I.S.D. must obtain a transfer from the Superintendent's office.
3. Age: State guidelines require a pre-kindergarten student to be 4 years old on or before September 1st and a kindergarten student to be 5 years old on or before September 1st. Certain eligibility requirements must be met in order to qualify for Pre-Kindergarten.
4. Immunizations: Proof of immunizations or conscientious objection must be submitted upon enrollment.

5. Birth Certificate: A certified copy of the child's birth certificate must be submitted upon enrollment.
6. Social Security Card: The child's Social Security Card is required if available.
7. Identification: Picture identification is required from the enrolling adult.
8. Legal Documents: The enrolling parent should supply the court orders that may affect the child, including, but not limited to, divorce decrees, custody arrangements, or restraining orders. If court orders are submitted that are in conflict with one another, the most recent orders will be honored.

Field Trip Guidelines

The purpose of a field trip is to enhance the academic study within the classroom. Field Trips are a privilege for students. There is no requirement that a class, grade level, student group, or individual attend a field trip. Parent volunteers may be needed on some trips, but not all. If parents are invited to attend a field trip, they should not bring other children, friends, relatives, or other uninvited guests along due to space limitations and possible disruptions. Parents are requested to not bring refreshments to students on field trips. Parent volunteers are asked to submit to a criminal background check two weeks prior to the event. Background checks should be updated annually. Students attending field trips will be required to ride the bus to and from the field trip. Parents and others are not permitted to ride the school bus.

Gifted and Talented Program

At Honey Grove Elementary school, our students identified under our gifted and talented program will receive specialized instruction in the mainstream classroom. It is our goal to meet the unique needs of our gifted learners and to provide an optimal learning environment that addresses their special talents and abilities. According to the State of Texas,

"Gifted and talented students" means a child or youth who performs at or shows the potential for performing at a remarkably high level of accomplishment when compared to others of the same age, experience, or environment and who:

1. exhibits high performance capability in an intellectual, creative, or artistic area;
2. possesses an unusual capacity for leadership; or
3. excels in a specific academic field.

(Texas Education Code, Subchapter A, Texas Administrative Code, Title 19, Part II, Chapter 89)

Students on our campus can enter the gifted and talented program by nomination or by annual screening (Kindergarten only). Students in grades 1 – 5 may be nominated for the gifted and talented program during the specified nomination windows usually occurring shortly after the start of the school year. Parents, teachers, community members, and peers may nominate a student they feel will benefit from our GT program. Nomination packets will be available in the office at any time, however submissions will only be accepted for review during the open nomination windows. All Kindergarten students will be screened in the early part of the second semester. Nominations at the Kindergarten level are not necessary. A GT selection committee will then review all candidates. Parents and students will be notified in writing of any decision made by the committee.

Grading Policy

In order to foster an educational environment of consistency and student success, the following grading policy is implemented District-wide. This policy is effective beginning the 2015-2016 school year.

Nine week grades for the four core subjects of language arts, math, social studies, and science will be calculated according to the following guidelines. Teachers of elective courses may follow these same guidelines or use their own grading policy, subject to approval by their campus administrator.

All teachers in grades 2-12 will give all students an interim progress report (IPR) at least once every three weeks.

All teachers of the four core subjects in grades 2-12 will post at least one grade per instructional week. These grade postings will be made by Tuesday at 6:00 pm of every instructional week.

Retests: Students in grades 2-12 will be offered “Retests” with the following stipulations:

- Retests will be offered if the student earns less than a grade of 70 on an objective test including unit assessments and chapter tests.
- The student who wishes to retest must attend at least two tutorial sessions prior to retesting.
- The student must retest within one week from receiving the initial test results. (Initial test results should be returned to the student within three instructional days from taking the test.)
- The maximum grade earned for a retest will be a 70.

(If the extracurricular eligibility date falls between the initial grade date and the retest grade date, the initial grade will be used to determine eligibility.)

Daily Grades: Each teacher in grades 2-12 must have a minimum number of 12 different assignments appropriate to the maturity level of the students taught for each of the four core subjects per nine week grading period.

Examples of Daily Grades may include but are not limited to the following:

- Homework
- Daily activities, exercises, worksheets, etc.
- Teacher observations
- Journal writing
- Independent practice
- Quizzes

Assessments: Each teacher in grades 2-12 must have a minimum number of six different assessments appropriate to the maturity level of the students taught for each core subjects per nine week grading period.

Examples of Assessments may include but are not limited to the following:

- Projects
- Journals
- Essays
- Unit assessments
- Quarter exams
- Chapter tests
- Independent work
- Quizzes
- Labs

Grade Averaging: Overall averages will be determined in grades 3-12 with Assessment/Daily Assignment ratio being 60%/40% of the final average.

In grade 2, the Assessment/Daily Assignment ratio will be 50%/50% of the final average.

Health Services

The school nurse is available for supervision of first aid and for screening in several health areas, as well as maintaining accurate, up-to-date health records for each student.

A child who has one or more of the following will be sent home from school:

- Temperature of 100 degrees or more
- Vomiting
- Suspected contagious illness

- Diarrhea
- Severe or continued complains of pain.

In addition, if a child has any of the above symptoms, he or she should not attend school. When a child has been free of the above symptoms for 24 hours, he or she may return to school. The nurse will exercise professional judgment regarding a child’s illness in relationship with school attendance.

The following policies will be observed in the control of communicable illnesses/issues:

- Chicken Pox: Students will be kept at home and readmitted when all blisters have crusted over, but not longer than one week after onset of rash, or with a note from a health care provider.
- Strep Infections: Students may be readmitted 24 hours after antibiotic treatment begins or with a note from a health care provider.
- Impetigo, Scabies, and Ringworm: Students may be admitted when treatment begins or with a note from a healthcare provider.
- Conjunctivitis/Pink eye: Students suspected of having pink eye will be sent home. The student may be readmitted with a note from a health care provider or 24 hours after initial dose of medication.
- Other communicable diseases: Students may be readmitted with a note from a health care provider or when signs of contagiousness have ended.
- Head Lice: If a student is found to have head lice, the parent will be notified. The student will be sent home with advice to parents on methods of treatment and eradication of head lice in the home.

Bacterial Meningitis

What is meningitis?

Meningitis is an inflammation of the covering of the brain and spinal cord—also called the meninges. It can be caused by viruses, parasites, fungi, and bacteria. Viral (aseptic) meningitis is common; most people recover fully. Medical management of viral meningitis consists of supportive treatment and there is usually no indication for the use of antibiotics. Parasitic and fungal meningitis are very rare. Bacterial meningitis is very serious and may involve complicated medical, surgical, pharmaceutical, and life support management.

There are two common types of bacteria that cause meningitis:

- Strep pneumonia causes pneumococcal meningitis; there are over 80 subtypes that cause illness
- Neisseria meningitis—meningococcal meningitis; there are 5 subtypes that cause serious illness— A, B, C, Y, W-135

What are the symptoms?

Someone with meningitis will become very ill. The illness may develop over one or two days, but it can also rapidly progress in a matter of hours. Not everyone with meningitis will have the same symptoms.

Children (over 1 year old) and adults with meningitis may have:

- Severe headache
- High temperature
- Vomiting
- Sensitivity to bright lights
- Neck stiffness, joint pains
- Drowsiness or confusion

*In both children and adults, there may be a rash of tiny, red-purple spots or bruises caused by bleeding under the skin. These can occur anywhere on the body. They are a sign of blood poisoning (septicemia), which sometimes happens with meningitis, particularly the meningococcal strain.

How serious is bacterial meningitis?

If it is diagnosed early and treated promptly, the majority of people make a complete recovery. In some cases it can be fatal or a person may be left with a permanent disability, such as deafness, blindness, amputations or brain damage (resulting in mental retardation or paralysis) even with prompt treatment.

How is bacterial meningitis spread?

Fortunately, none of the bacteria that cause meningitis are as contagious as diseases like the common cold or the flu, and they are not spread by casual contact or by simply breathing the air where a person with meningitis has been. The germs live naturally in the back of our noses and throats, but they do not live for long outside the body. They are spread when people exchange saliva (such as by kissing; sharing drinking containers, utensils, or cigarettes).

The germ does not cause meningitis in most people. Instead, most people become carriers of the germ for days, weeks or even months. Being a carrier helps to stimulate your body's natural defense system. The bacteria rarely overcome the body's immune system and causes meningitis or another serious illness.

What is the risk of getting bacterial meningitis?

The risk of getting bacterial meningitis in all age groups is about 2.4 cases per 100,000 population per year. However, the highest risk group for the most serious form of the disease, meningococcal meningitis, is highest among children 2 to 18 years old.

How is bacterial meningitis diagnosed?

The diagnosis is usually based on a combination of clinical symptoms and laboratory results from spinal fluid and blood. Spinal fluid is obtained by a lumbar puncture (spinal tap).

How can bacterial meningitis be prevented?

Do not share food, drinks, utensils, toothbrushes, or cigarettes. Limit the number of persons you kiss.

Vaccines against pneumococcal disease are recommended both for young children and adults over 64. A vaccine against four meningococcal serogroups (A, C, Y, W-135) is available. These four groups cause the majority of meningococcal cases in the United States. This vaccine is recommended by some groups for college students, particularly freshmen living in dorms or residence halls. The vaccine is safe and effective (85-90%). It can cause mild side effects, such as redness and pain at the injection site lasting up to two days. Immunity develops within 7 to 10 days after the vaccine is given and lasts for up to 5 years.

What should you do if you think you or a friend might have bacterial meningitis?

Seek prompt medical attention.

Your school nurse, family doctor, and the staff at your local or regional health department office are excellent sources for information on all communicable diseases.

Immunizations

Each student must be in compliance with state immunization requirements. A written notice will be sent to the parent when a child is in need of immunizations. A designated length of time will be given for the child to be immunized. If the immunization is not completed by the deadline, the student may be excluded from school. Parents wishing to submit a conscientious exemption may complete the appropriate forms and do so. The following are the immunization requirements for the 2013-2014 school year:

1. DTP,DTaP, DT, Td—Five doses of any combination DTP,DTaP, unless 4th dose was given on or after 4th birthday. Students 7 years or older—three doses of any combination DTP,DTaP, Td vaccine if one dose was given after the 4th birthday. (Pertussis vaccine is not required.)
2. Polio—Four doses unless the 3rd dose was on or after 4th birthday.
3. MMR—two doses of measles-containing vaccine with the first dose on or after the first birthday; second dose by age 5 or entry into Kindergarten.
4. Hepatitis B—Three doses
5. Varicella—Two doses received on or after 1st birthday or documented disease
6. Hepatitis A—Two doses with the first dose received on or after first birthday.

Medical Emergency Plan

In the event of a severe medical emergency, such as, but not limited to, unconsciousness, shock, severe head trauma, severe back or neck injury, impaired respiratory function, questionable cardiac function, burns, heat exhaustion, uncontrollable bleeding, lightning injuries, electrical shock, or seizure, a student may be transported by ambulance or private automobile to the nearest and appropriate medical facility. The following procedures will be followed in making such a determination:

1. The school nurse or principal’s designee will render first aid
2. School personnel will call 911 followed immediately by the parent or guardian
3. School personnel will continue to provide first aid using proper medical protocols
4. School personnel will provide emergency medical services any health information as well as parent contact information
5. School personnel will stay with the student throughout the entire emergency, including transport, until the parent arrives.

Medication Administration

In the event it becomes necessary for a student to receive medication during the school day, the following medication administration guidelines will be followed:

1. All medications must be supplied by the parent and will be kept in the nurse’s office.
2. Administration of the medication will be done by the school nurse or designee of the principal.
3. The parent must sign a medication administration authorization form, whether it is a prescription or over the counter medication.
4. The medication must be in the original container and labeled for the student. Prescription medication must have the original label on the bottle.
5. Specific instructions will be provided regarding dosage instructions.

Hours of Operation

Office Hours

The school office is open from 7:30 a.m. to 3:45 p.m. each school day. The school office telephone number is 378-2264, ext. 199. A student may be permitted to use the office phone in cases of urgency. A child cannot be called to the phone, but messages will be given.

School Hours

Beginning at 7:25 a.m., supervision will be provided for students. Pre-K students who are not eating breakfast will report to the library and all other students to the cafeteria. If a student arrives after the bell, they are tardy and must report to the office prior to proceeding to class.

Breakfast	7:30-7:50 a.m.
Early Bell	7:55 a.m.
Classes Begin	8:00 a.m.
School Dismissed	3:15 p.m.

Jurisdiction of the School

The school district has jurisdiction over its students while on the school bus, at authorized school bus stops, on school property, at school related functions, or while engaged in school related activities. Misconduct during these times becomes a matter of school discipline. Policies and regulations of the district governing the discipline of students apply to all school sponsored activities both inside and outside the school district.

Leaving During the School Day

Students should not be taken out of school during the school day except for illness or medical appointment. Students and parents of students who frequently leave school early may be in violation of Compulsory Attendance Laws and be subject to legal action taken against them.

Makeup Work

A student will be permitted to make up tests and to turn in projects due in any class missed because of excused absences. Teachers may assign a late penalty to any project in accordance with time lines approved by the principal and previously communicated to students. For any class missed the teacher may assign the student makeup work based on the instructional objectives for the subject or course and the needs of the individual student in mastering the essential knowledge and skills or in meeting subject or course requirements. A student will be responsible for obtaining and completing the makeup work in a satisfactory manner and within the time specified by the teacher. A student who does not make up assigned work within the time allotted by the teacher will receive a grade of zero for the assignment.

One day per absence will be allowed for homework. Students should refer to the following information for determining how much time will be allowed for in-class supervised activities such as tests and quizzes.

Absent 1-5 days = 5 days to complete

Absent 6-9 days = 9 days to complete

Absent 10-14 days = 14 days to complete

*more than 14 absences- see compulsory attendance.

For excessive absences (more than 5) work should be completed in chronological increments assigned by the teacher. If work is not turned in at the assigned time, it will be considered late work.

DAEP Makeup Work

A student removed to a disciplinary alternative education program (DAEP) during the school year will have an opportunity to complete, before the beginning of the next school year, a foundation curriculum course in which the student was enrolled at the time of removal. The district may provide the opportunity to complete the course through an alternative method, including a correspondence course, distance learning, or summer school. The district will not charge the student for any method of completion provided by the district.

In-school Suspension (ISS) Makeup Work

A student removed from the regular classroom to in-school suspension or another setting, other than a DAEP, will have an opportunity to complete before the beginning of the next school year each course the student was enrolled in at the time of removal from the regular classroom. The district may provide the opportunity by any method available, including a correspondence course, another distance learning option, or summer school. The district will not charge the student for any method of completion provided by the district.

Network Services and Acceptable Use Guidelines

Note: This is a legally binding document.

Network services are now available to students and teachers in the Honey Grove Independent School District (HGISD). HGISD is the provider of multiple networks. These services are a vital asset and include inner-school, district-wide, and worldwide access to vast, diverse, and unique resources. Our goal in providing these resources is

to promote educational excellence in HGISD schools by facilitating resource sharing, innovation, and communication. Teachers and students have access to the following resources:

- Electronic mail (e-mail), including communication with people all over the world
- Up-to-the-minute news and current events
- Discussion groups on thousands of topics
- University library catalogs, the Library of Congress, educational resources (CARL and ERIC), museums including Internet
- Scientific research centers
- And hundreds of other resources

HGISD has established user guidelines for all members of the district, students, teachers, staff, and administrators. However, unacceptable material or communication may be available on a global network. It is impossible to control all materials and an industrious user may discover inappropriate resources. HGISD believes that the valuable information and interaction available on this worldwide network far outweighs the possibility that users may discover material that is not consistent with the educational goals of the district. Ultimately, parents and guardians of minors are responsible for setting and conveying the standards that their children should follow when using media and information sources.

HGISD supports and respects each family's right to decide whether or not to apply for access.

Network access is coordinated through a complex association of government agencies and regional and state networks. The smooth operation of the network relies upon the proper conduct of the end users that must adhere to strict guidelines. The terms and conditions listed below are provided so that users are aware of the privileges and the responsibilities related to network use. Efficient, ethical, and legal utilization of the network resources is expected. If a user violates any of the provisions of network use, stated here or in his/her campus CODE OF CONDUCT, the user may be subject to disciplinary action including, but not limited to, cancellation of network access. Signatures on the contract at the end of the handbook are legally binding and indicate the parties who signed have read the terms and conditions carefully and understand their significance.

Terms and Conditions

Acceptable Use – The purpose of the HGISD network, Internet access, and access to other online services is to support research and education in the HGISD and among other academic institutions by providing access to unique resources and the opportunity for collaborative work. The use of an account must be in support of education and research and be consistent with the educational objectives of HGISD. Use of other organizations' networks or computing resources must comply with the rules for that network. HGISD does not support the use of district-owned equipment for accessing commercial online services through non-HGISD accounts. All network access using district equipment must comply with HGISD terms and conditions. Transmission of any material in violation of any U.S. or state law is prohibited. This includes, but is not limited to, copyrighted material, threatening or obscene material, or material protected by trade secret. Use for commercial activities is not acceptable. Use for product advertisement or political lobbying is also prohibited. Illegal activities are strictly prohibited.

Privileges – The use of HGISD's network is a privilege, not a right, and inappropriate use will result in the cancellation of that privilege. Each student who has access to the district network will be instructed by an HGISD faculty member pertaining to the proper use of the network.

Based upon the acceptable use guidelines outlined in this document, the system administrators will deem what is inappropriate use and their decision is final. Also, the system administrators may close an account at any time. The administration, faculty, and staff of HGISD may request the system administrator deny, revoke, or suspend specific user accounts.

Etiquette – The user is expected to abide by the generally accepted rules of network etiquette. These guidelines include, but are not necessarily limited to, the following:

- Be polite. Do not write or send abusive messages to others.

- Use appropriate language. Do not swear, use vulgarities or any other inappropriate language.
- Do not reveal personal addresses or phone numbers of students or colleagues.
- Files and electronic mail are subject to monitoring. System administrators have access to all files, including mail. Messages relating to or in support of illegal activities may be reported to the appropriate authorities.
- Do not use the network in such a way that would disrupt the use of the network by other users (e.g. uploading and /or downloading huge files during prime time use; sending mass e-mail messages; annoying other users electronically).
- All communications and information accessible via the network should be assumed to be private property subject to copyright regulations.

Reliability – HGISD provides no warranties of any kind, whether expressed or implied, for the services provided. HGISD will not be responsible for damages suffered, such as loss of data resulting from delays, non-deliveries, or service interruptions caused by the district’s or user’s errors or omissions. Use of any information obtained via the HGISD network is at user’s own risk. HGISD has no claim for the accuracy or quality of information obtained through network services.

Security – Security of any computer system is a high priority, especially when the system involves many users.

- If a user identifies or has knowledge of a security problem on the network, the user must notify a system administrator.
- The security problem should not be shown or demonstrated to other users.
- Accounts are not transferable. Do not give user passwords to any other individual.
- Attempts to log into the system as any other user will result in cancellation of user privileges.
- Attempts by an individual to log into the HGISD network as a system administrator will result in cancellation of user privileges and disciplinary action.
- Any user identified as a security risk or having a history of problems with other computer systems may be denied access to the HGISD network.
- Pictures of groups of students are permitted; however, no information providing individual identification should be included.

Vandalism - Vandalism will result in cancellation of privileges. Vandalism is defined as any malicious attempt to harm or destroy equipment, data of another user, the HGISD network, or other networks that are connected to the HGISD services. This includes, but is not limited to, the unloading or creation of computer viruses.

Updating User Information - The HGISD network will require new registration and account information on an annual basis from users to continue the services. Users must notify the HGISD network of any changes in account information. Currently, there are no user fees for these services.

Exception of Terms and Conditions - All terms and conditions as stated in this document are applicable to HGISD. The terms and conditions reflect the entire agreement of the parties and supersede all prior oral or written agreements and understandings of the parties. Terms and conditions shall be governed and interpreted in accordance with the laws of the State of Texas and the United States of America.

Account Eligibility – Any HGISD student or staff member may apply for network access by completing the appropriate contract agreement and application for Honey Grove I.S.D.

Misuse of Technology Resources and the Internet

Students shall not:

- Violate policies, rules, or agreements signed by the student or the student's parent regarding the use of technology resources.
- Attempt to access or circumvent passwords or other security-related information of the district, students, or employees or upload or create computer viruses, including off school property if the conduct causes a substantial disruption to the educational environment.
- Attempt to alter, destroy, or disable district technology resources including, but not limited to, computers and related equipment, district data, the data of others, or other networks connected to the district's system, including off school property if the conduct causes a substantial disruption to the educational environment.
- Use the Internet or other electronic communications to threaten district students, employees, board members, or volunteers, including off school property if the conduct causes a substantial disruption to the educational environment.
- Send, post, or possess electronic messages that are abusive, obscene, sexually oriented, threatening, harassing, damaging to another's reputation, or illegal, including cyberbullying and "sexting," either on or off school property, if the conduct causes a substantial disruption to the educational environment.
- Use e-mail or websites to engage in or encourage illegal behavior or threaten school safety, including off school property if the conduct causes a substantial disruption to the educational environment.

Parental Rights and Responsibilities

Parental Involvement

Both experience and research tell us that a child's education succeeds best when there is good communication and a strong partnership between home and school. Your involvement in this partnership may include:

- Encouraging your child to put a high priority on education and working with your child on a daily basis to make the most of the educational opportunities the school provides.
- Ensuring that your child completes all homework assignments and special projects and comes to school each day prepared, rested, and ready to learn.
- Becoming familiar with all of your child's school activities and with the academic programs, including special programs, offered in the district.
- Discussing with the counselor or principal any questions you may have about the options and opportunities available to your child.
- Reviewing the requirements of the graduation programs with your child once your child begins enrolling in courses that earn high school credit.
- Monitoring your child's academic progress and contacting teachers as needed
- Attending scheduled conferences and requesting additional conferences as needed. To schedule a conference with a teacher, counselor, or principal, please call the school office at 903-378-2264 for an appointment. Your call should be returned within 48 hours.
- Becoming a school volunteer
- Participating in campus parent organizations

- Serving as a parent representative on the district level or campus level planning committees, assisting in the development of educational goals and plans to improve student achievement
- Serving on the School Health Advisory Council (SHAC), assisting the district in ensuring local community values are reflected in health education instruction
- Being aware of the school’s ongoing bullying and harassment prevention efforts.

Obtaining Information and Protecting Student Rights

Your child will not be required to participate without parental consent in any survey, analysis, or evaluation—funded in whole or in part by the U.S. Department of Education—that concerns:

- Political affiliations or beliefs of the student or the student’s parent.
- Mental or psychological problems of the student or the student’s family.
- Sexual behavior or attitudes.
- Illegal, antisocial, self-incriminating, or demeaning behavior.
- Critical appraisals of individuals with whom the student has a close family relationship.
- Relationships privileged under law, such as relationships with lawyers, physicians, and ministers.
- Religious practices, affiliations, or beliefs of the student or parents.
- Income, except when the information is required by law and will be used to determine the student’s eligibility to participate in a special program or to receive financial assistance under such a program. You will be able to inspect the survey or other instrument and any instructional materials used in connection with such a survey, analysis, or evaluation.

“Opting Out” of Surveys and Activities

As a parent, you have a right to receive notice of and deny permission for your child’s participation in:

- Any survey concerning the private information listed above, regardless of funding.
- School activities involving the collection, disclosure, or use of personal information gathered from your child for the purpose of marketing, selling, or otherwise disclosing that information.
- Any nonemergency, invasive physical examination or screening required as a condition of attendance, administered and scheduled by the school in advance and not necessary to protect the immediate health and safety of the student. Exceptions are hearing, vision, or scoliosis screenings, or any physical exam or screening permitted or required under state law

Inspecting Surveys

As a parent, you may inspect a survey created by a third party before the survey is administered or distributed to your child.

Requesting Professional Qualifications of Teachers and Staff

You may request information regarding the professional qualifications of your child’s teachers, including whether a teacher has met state qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction; whether the teacher has an emergency permit or other provisional status for which state requirements have been waived; and undergraduate and graduate degree majors, graduate certifications, and the field of study of the certification or degree. You also have the right to request information about the qualifications of any paraprofessional who may provide services to your child.

Reviewing Instructional Materials

As a parent, you have a right to review teaching materials, textbooks, and other teaching aids and instructional materials used in the curriculum, and to examine tests that have been administered to your child.

Accessing Student Records

You may review your child's student records. These records include: attendance records, test scores, grades, disciplinary records, counseling records, psychological records, applications for admission, health and immunization information, other medical records, teacher and counselor evaluations, reports of behavioral patterns, state assessment instruments that have been administered to your child, and teaching materials and tests (that have been administered) used in your child's classroom.

Granting Permission to Video or Audio Record a Student

As a parent, you may grant or deny any written request from the district to make a video or voice recording of your child. State law, however, permits the school to make a video or voice recording without parental permission for the following circumstances:

- When it is to be used for school safety;
- When it relates to classroom instruction or a co-curricular or extracurricular activity; or
- When it relates to media coverage of the school.

Options and Requirements for Providing Assistance to Students Who Have Learning Difficulties or Who Need or May Need Special Education Services

If a child is experiencing learning difficulties, the parent may contact the student's teacher to learn about the district's overall general education referral or screening system for support services. This system links students to a variety of support options, including referral for a special education evaluation. Students having difficulty in the regular classroom should be considered for tutorial, compensatory, and other academic or behavioral support services that are available to all students including a process based on Response to Intervention (RTI). The implementation of RTI has the potential to have a positive impact on the ability of school districts to meet the needs of all struggling students.

At any time, a parent is entitled to request an evaluation for special education services. Within a reasonable amount of time, the district must decide if the evaluation is needed. If the evaluation is needed, the parent will be notified and asked to provide informed written consent for the evaluation. The district must complete the evaluation and the report within 60 calendar days of the date the district receives the written consent. The district must give a copy of the report to the parent.

If the district determines that evaluation is not needed, the district will provide the parent with prior written notice that explains why the child will not be evaluated. This written notice will include a statement that informs parent so fhte rights, if they disagree with the district. The district is required to ive parents the *Notice of Procedural Safeguards- Rights of Parents of Students with Disabilities*. Additional information regarding the Individuals with Disabilities Education Act (IDEA) is available from the school district in a companion document, *A Guide to the Admission, Review, and Dismissal Process*.

The following Web sites provide information to those who are seeking information and resources specific to students with disabilities and their families:

Texas Project First, at <http://www.texasprojectfirst.org>
Partners Resource Network, at <http://www.partnerstx.org>

Parent Teacher Conferences

Parent teacher conferences are conducted to develop a better understanding between home and school for the benefit of the child. Parents may schedule a conference by contacting the teacher for an appointment. Teachers may also contact parents for a conference as well.

Party Invitations

Invitations to parties not sponsored by the school are not to be distributed at school. Student addresses cannot be given out due to confidentiality.

Pesticide Applications

The school periodically applies pesticides. Information concerning these applications may be obtained from J. W. Caraway at (903) 378-2264 ext 405.

Phone Call Communication Management System

The Honey Grove I.S.D. has an electronic system that will call all the phone numbers in the student database system in the event of an emergency, school closing, early dismissal, or other urgent communication. The system will also notify parents if the child is absent or may inform parents about special events or activities. It is for this reason that all phone numbers be accurately maintained. If your number changes, please contact the office or email rrlornson@honeygroveisd.net.

Report Cards

Report cards will be sent home at the end of each nine week grading period. The report card should be signed and returned to the school with the child. Concerns with academic progress should be addressed with the child's teacher. Students in grades Pre-K, Kindergarten and First grade will receive a skills based report card with progress indicated as Excellent, Satisfactory, Needing Improvement, or Unsatisfactory. Students in grades 2-5 will receive a report card with a numeric scale from 0-100 in academic core subjects. A grade of 90-100 is considered an A, 80-89 is a B, 70-79 is a C and below 70 is failing. Progress reports will be sent home at the end of the third and sixth week of the grading period for students in grades 1-5.

Search

The school administrator or designee has the right to search a student's desk, locker, purse, gym bag, backpack, or any other item carried or possessed by a student. Upon reasonable suspicion, the student's person or pockets may also be searched.

Social Networking

Teachers may create social network pages for instructional communication with students and parents. Students should not use any social network site for non instructional use or without expressed permission from the teacher.

Special Education

A parent is entitled to request an evaluation for special education services. The request must be in writing. Within a reasonable amount of time, the district will decide if the evaluation is needed and what other options are available to the student. If it is deemed that the evaluation is not necessary, then the parent will be notified as to why the

evaluation may be unwarranted. The designated person to contact regarding options for students who may be experiencing learning, language, emotional, visual, auditory, or other health impairments is our school counselor.

Student Records

It is extremely important that student records be accurate and maintained. Parents must notify the office if there is a change in guardian, address, or phone number. A legal document must be submitted for a student name change, for falsification of a name on a legal document is a violation of the Texas Penal Code. A student's school record is private and protected from unauthorized inspection or use. Parents wishing to view the record may request to do so. Written permission from a parent must be given for each individual circumstance if an outside agency wishes to view the record. The school reserves the right to charge the parent \$0.25 per page copied. By law, both parents listed on the birth certificate, whether married, separated, or divorced has the right to access records of a student who is a minor or dependent. If the principal has reviewed and copied an order of the court that terminates parental rights, the parent will be denied access.

Tardiness

Students should arrive at school by 7:45 a.m. Classes begin at 8:00 a.m. Students arriving after 8:00 a.m. will be considered tardy, and must report to the office. Students who are tardy may be subject to disciplinary action. Parents and Students may be subject to violation of Compulsory attendance laws and have legal action taken against them.

Visitation

Parents are welcome at Honey Grove Elementary School. Visits to individual classrooms during instructional time, however, will be permitted only if scheduled in advance with the Principal's approval, and such visits shall not be permitted if their duration or frequency interferes with the delivery of instruction or disrupts the normal school environment. School-age friends or relatives of students may not visit Honey Grove Elementary during the instructional school day.

All visitors on campus are required to sign in and out in the main office each time they visit campus. In addition, they will be issued a visitor's ID which should be displayed on their person throughout their visit to campus.

Visitors to the lunch room

Parents or guardians who are joining their students for lunch are expected to sit at the visitor's table with their student only. Adult visitors may not sit at student tables. Visitors are asked not to bring party food or decorations into the cafeteria.

Withdrawal

When a student is to be withdrawn, the parent or guardian must notify the school at least 48 hours in advance. Instructional Materials belonging to the school, library books, lunch charges, or other fines must be paid prior to withdrawal of the student.

STUDENT NAME: _____ GRADE: _____

ACKNOWLEDGEMENTS, RECEIPTS, AND PERMISSIONS

1. The Honey Grove Elementary School Student Handbook and Code of Conduct is online at www.honeygroveisd.net. Click on the "Elementary" tab. You will find it there. *If you do not have internet access, you may request a hard copy from the office.*
 - I have been informed as to how to receive a copy of the Honey Grove Elementary School Student Code of Conduct, and understand it is my responsibility to access it.

2. Consent for Counseling
 - I give my informed consent to allow my child to participate in individual and/or small group counseling with the school counselor, understanding that in the midst of a crisis or emergency that counseling services may be necessary until the parent arrives at school.
 - I DO NOT give my informed consent for counseling.

3. Consent for photography
 - I give informed consent to allow my child to be photographed understanding that photographs of my child may be included in newsletters, local newspapers, in the school yearbook, and on the school's webpage.
 - I DO NOT give consent for school newsletters.
 - I DO NOT give consent for local newspapers.
 - I DO NOT give consent for school yearbook.
 - I DO NOT give consent for school's webpage.

4. Agreement for participation electronic communication system. The policy in regard to the Network Services and Acceptable Use Guidelines is located in the Honey Grove Elementary School Student Code of Conduct.
 - I give permission for my child to participate in all District electronic communication system, including classroom studies, email, and internet.
 - I DO NOT give permission for my child to participate in any District electronic communication system.
 - I give permission for my child to participate in only electronic related classroom studies.
 - I DO NOT give permission for my child to have an email address or use the internet.

Parent's signature

Date